

024 Academy Dr.
Corrales, NM 87048
(505) 897-4805
www.sandiaview.org

Faith, Character & Knowledge

Registration Checklist 2022-2023



024 Academy Dr. Corrales, NM 87048 (505) 897-4805

Completed	Forms Required	Instructions
P	Application	Complete front and back side of form – one form per student
	Reference Form	New students entering grades 3-8 are required to furnish a least 2 references. Complete one form per student
	Schedule Testing	Testing is required of all new students in grades 3-8.
	Records Release	Complete one form per student transferring from another school
	Immunization Records	Submit Immunization Records for each student
	Educational Documents	Provide copies of each student's most recent report card and standardized test results
	Financial Plan	School Registrar will complete the form to be signed by a parent/guardian
	Birth Certificate	New students need to bring their original birth certificate to be copied in the SVCS office
	Medical Info & Release	Complete front and back side one form per student
	Parent Communication	Complete one form per family
	Emergency Card	Complete one card per student
	Photo Release	Complete one form per family
	After School Care	Complete one Registration Form & one Agreement Form per family if service is needed
	Internet Use Policy	Complete front and back side one form per student
	Handbook Signature Page	Complete one form per student
	Over-the-Counter Drug Permission	Complete one form per student
	Permission for Student Pickup	Complete one form per family

Application for Admission 2022 - 2023

Before completing the application form, please read the handbook information carefully. Your signature on this application indicates that you have received and taken responsibility to read and support all terms and conditions of the school handbook.



024 Academy Dr., Corrales, NM 87048 (505) 897-4805

Date of Application
/ /
Applying School Year
Grade Entering

I. STUDENT							
LEGAL NAME: LAST FIRST		MIDDLE	MIDDLE		PREFERRED NAME		
PERMANENT ADDRESS	S: STREET		CITY		STATE	ZIP	
DATE OF BIRTH	AGE	DI ACE OF DIDTU	CEV	CEY			
DATE OF BIRTH	AGE	PLACE OF BIRTH (CITY & STATE)	SEX MALE			NE	
			FEMALE STUDENT CELL PHONE				
RELIGIOUS DENOMINA	ATION	STUDENT BAPTIZED	IF SDA, WHICH	CHURCH HO	LDS YOUR FAMILY I	MEMBERSHIP	
NONE		YES DATE	_				
OTHER		∐ NO					
		AVE ANY PHYSICAL CONDITION M/HER IN ANY CAPACITY:			A SPECIAL NEED THA		
FAIR YES		, PLEASE DESCRIBE)	HINDER HIM/HER FROM BEING SUCCESSFUL AT SVCS: YES NO (IF YES, PLEASE DESCRIBE)				
POOR							
II. FAMILY							
FATHER'S NAME		MOTHER'S NAME					
MAILING ADDRESS			MAILING ADDRESS	5			
CITY	STA	TEZIP	CITY		STATEZ	<u></u>	
MARITAL STATUS	MARRIED	DIVORCED OTHER	MARITAL STATUS MARRIED DIVORCED OTHER				
CUSTODIAL PARENT [CUSTODIAL PARENT				
E-MAIL			E-MAIL				
PHONE (HOME)			PHONE (HOME)				
PHONE (CELL)		PHONE (CELL)					
OCCUPATION			OCCUPATION				
EMPLOYER			EMPLOYER				
EMPLOYER PHONE			EMPLOYER PHONE				

III. FINANCIAL		
PERSON RESPONSIBLE FOR ACCOUNT FATHER MOTI	HER OTHER (IF OTHE	R, PLEASE STATE THE PERSON RESPONSIBLE)
RESPONSIBLE PERSON'S NAME	PH0	DNE
MAILING ADDRESS	<u>CITY</u>	ZIP
LACREE TO ACCUME FULL FINANCIAL RESPONSIBILITY FOR FRANCIAL	UCATIONAL EVENICES AT	CANDIA VIEW CUDICTIAN COLOOL FOR THE
I AGREE TO ASSUME FULL FINANCIAL RESPONSIBILITY FOR EDI ABOVE STUDENT DURING HIS/HER ENROLLMENT. I UNDERSTA ACCOUNT IS PAID IN FULL.		
SIGNATURE OF PERSON RESPONSIBLE FOR ACCOUNT		DATE
IV. RESPECT		
STUDENT PLEDGE OF RESPECT: I HEREBY AGREE TO RESPECT AND OBEY THE REGULATIONS AI WILL DO MY BEST TO MAKE POSITIVE CONTRIBUTIONS TO THI		
SIGNATURE OF STUDENT	-	DATE
PARENT / GUARDIAN PLEDGE OF RESPECT: I HAVE READ THE RESPONSES ON THIS APPLICATION AND FIN TO RESPECT AND SUPPORT THE REGULATIONS AND PO ADMINISTRATION AND ENCOURAGE MY CHILD TO DO SO. I F STUDENT, AND TO PAY BILLS PROMPTLY OR MY CHILD'S EDUC	LICIES OF THE SCHOO URTHER PLEDGE TO ASSU	L AS PUBLISHED OR AMMENDED BY THE JME THE FINANCIAL RESPONSIBILITY FOR THE
SIGNATURE OF PARENT / GUARDIAN		DATE
V. CONSENT		
I UNDERSTAND THAT THIS FORM MAY BE VIEWED BY SCHOOL	, TEACHERS AND STAFF	
SIGNATURE OF PARENT / GUARDIAN		DATE

New Students Entering Grades 3-8 are required to furnish a minimum of two references. One reference should be from a former teacher or school administrator; the other from a pastor or non-family member. (See Student Reference Form)

Testing is required for all new students submitting an application for Grades 2-8.

Student Reference Form 2022 - 2023



024 Academy Dr. Corrales, NM 87048 (505) 897-4805

(Please type or print all information in blue or black ink)

Student Name	Grade
Juaciii itaiiic	9.440

An application has been submitted to Sandia View Christian School for the above named student. To assist us in providing the best educational placement for the student, it would be very helpful to have the from not completed by a family member. Please return this form to the address above as soon as possible. Thank you for your assistance. Your response will, of course, be held in the strictest confidence. It will not be available for student review.

Please give the applicant a rating of 1-12 on each of the characteristics below. Place rating number in the extreme right column. If you are unable to make a judgment, place a "?" in the rating column.

CHARACTERISTICS	1 2 3	4 5 6	7 8 9	10 11 12	SCORE
Health	Weak, often incapacitated	Low vitality	Good, average health	Vigorous health	
Personal Appearance	Undesirable	Careless	Neat, clean	Well-groomed	
Influence Upon Others	Detrimental	Passive	Helpful	Strong influence for good	
Integrity	Frequently dishonest; steals and/or cheats	Questionable at times	Basically honest Consistently trustworthy & honest		
Friendships	Chooses friends of detrimental influence	Careless in choices of friends	Usually careful in choice of friends	Chooses friends with high standards	
Social Relationships	Disliked	Small circle of friends	Generally well liked	nerally well liked Exceptionally well liked	
Judgment	Poor sense of values	Jumps to conclusions	Uses good common sense Uses very good judgmen		
Reliability, Trustworthiness	Often irresponsible	Must be supervised	Dependable	Conscientious and reliable	
Industry	Lazy	"Gets by"	Works well	Ambitious	
Cooperation	Self-centered	Cooperates at times	Cooperative	Always tries to please	
Emotional Stability	Tense, excitable, loses control	Occasionally too emotional, moody	Fairly well-balanced Self-controlled, serene, happy		
Spiritual Interest	Negative	Passive	Participates	Active, leader	
Intellectual Ability	Below average	Average	Above average	Superior	

(Continued on other side)

In what r	elationship?
ne following 🔲 A	Alcohol Tobacco Illegal Drugs
ension, expulsion	, arrest or probation which the applicant
	Date
_State	Zip
Cell Phone	
	ension, expulsion

Records Release Form 2022 - 2023



024 Academy Dr. Corrales, NM 87048 (505) 897-4805

То			Date
:	School Name		
So	chool Address		
City	State	Zip	
Child's Name		Grade	DOB
Child's Name		Grade	DOB
Child's Name		Grade	DOB
The above student(s) has/have e	nrolled in our school. P	lease send the enti	re academic records.
Please forward all records to:	Sandia View Christ 024 Academy Drive Corrales, NM 8704 Office (505) 897-48 Fax (505) 899-5867	e 18 805	
If student(s) left during a grading	period, please indicate	withdrawal grades	earned to that point.

Medical Information and Release 2022 - 2023



STUDENT INFORMATION						
STUDENT NAME						
				<u> </u>	T	
PERMANENT ADDRESS: STREET		C	CITY	STATE	ZIP	
	1					
DATE OF BIRTH	AGE					
/						
FATHER/GUARDIAN		мотн	IER/GUARDIAN			
PHONE (HOME)		PHONI	E (HOME)			
PHONE (CELL)		PHONI	E (CELL)			
PHONE (WORK)		PHONE (WORK)				
			,			
STUDENT'S MEDICAL INFORM	MATION					
DOCTOR'S NAME		DENTIST'S NAME				
PHONE (OFFICE)		PHONE (OFFICE)				
PHONE (CELL)		PHONE (CELL)				
HOSPITAL PREFERENCE						
MEDICAL / HEALTH INSURANCE CO.	IL) #	GRO	UP#		
DENTAL INSURANCE CO.						
ALLERGIES TO SUBSTANCES OR MEDICATI	ONS					
LIST ANY MEDICATIONS TAKEN ON A REGULAR BASIS						
MEDICAL HISTORY						

PARENT/GUARDIAN CONSENT	
The persons listed below have consented to assume responsibility	ty of my child in case of illness or accident until I can be reached.
NAME	NAME
PHONE (HOME)	PHONE (HOME)
PHONE (CELL)	PHONE (CELL)
PHONE (WORK)	PHONE (WORK)
for consent, the parents/guardians hereby consent to the rend	quired and neither parent nor the family physician can be reached ering of such emergency medical service for the above named ementary or the medical personnel rendering the service. This
SIGNATURE OF PARENT / GUARDIAN	DATE

Parent Communication Information 2022 - 2023



024 Academy Dr. - Corrales, NM 87048 - (505) 897-4805

Parent Communication	
Student's Name	
Staying informed with what is going on at school is a big part of and activities that are happening at SVCS as well as communic	f your child's success. We want to keep you informed on the events ating with you on a regular basis. Being environmentally conscience, cate with you via email as much as possible. Please check all that
Notes sent home with student(s)	
Phone Calls When	Vhat Phone Number
Email Email address (s)	
Other	
SVCS Telephone Directory Information	
Student's name and grade as listed above.	lease only list information you would like included in the directory.
Parents' names	
Mailing address if different	
City	Zip code
Home Phone	
Mother's Work Phone	Cell Phone
Father's Work Phone	Cell Phone
If no, what information do you want listed?	
Parent / Legal Guardian	

Sandia View Christian School Emergency Card

Name of Child		Date of Birt	h	
Home Address				
Street	Address	Apt. #	City	Zip Code
Mother's Name		Occupation		
Home #	Work #		Cell #	
Father's Name		Осси	ipation	
Home #	Work #		Cell #	
Names of 2 people that can	be called in case of	emergency i	if parents canno	t be reached.
Name		Phon	ie #	
Name		Phon	ie #	
Doctor to be notified		Phone #		
If emergency treatment is re consent for the above named	•			,, ,
Parent Signature			Date	

Photo/Video/Website Release Form 2022 - 2023



(Please type or print all information in blue or black ink)

Sandia View Christian School (SVCS) makes an effort to promote the positive activities, honors and work of our students in our internal celebrations as well as in our community marketing efforts. We do this using a variety of media formats and publications, including but not limited to brochures, postcards, displays, website and slide shows. An essential component of each of these formats and publications is images of our students. Images have tremendous power to engage online users and readers. Publicizing a student's work will encourage our students to strive for excellence in his or her schoolwork as well as provide a glimpse of the educational experience at SVCS. During the course of the school year, there will be times when pictures or videos of your child may be taken that support their education, promote community service or encourage positive behavior. These photos and/or videos include but are not limited to field trips, sporting events, special programs and events, along with normal classroom routines.

I understand that any picture or video of a student posted to the website whether individual, group or team will not include personal information. Some of the pictures or videos may be action or candid shots taken during participation in an event while other pictures or videos may be staged for specific purposes. Group shots such as class or team pictures posted to the website may be identified by team or class name, but no individual names will be included. In some cases, the initials of a student might be included in such media so that members of the SVCS family might celebrate the accomplishments of the student's work. I have been informed that with my permission below, an image of and the work of my child may be used in the various media publications of Sandia View Christian School. I understand the conditions under which images and students' work may be used.

	Yes - I hereby consent to authorize SVCS permission to use my child's photo, video or class work/art for the purposes mentioned above. I understand and agree that SVCS may use these photos, videos and class work/art in subsequent school years unless I revoke this authorization in writing to SVCS.
	No - I withhold permission for SVCS to use my child's photo, video or class work/art for any SVCS media as mentioned above.
Stu	dent Name (please print)
Stu	dent Name (please print)
Stu	dent Name (please print)
Par	ent/Guardian Printed Name
Par	ent/Guardian Signature

After Care Registration 2022 - 2023



(505) 897-4805 (Please type or print all information in blue or black ink)

Date of Application				
/				
Applying School Year				
Grade Entering				

	(7/ 7	. ,.			,		
I. STUDENT							
LEGAL NAME: LAST FIRST MI			MIDDLE PREFERRE			PREFERRED NAME	=
PERMANENT ADDRESS: STREET CIT			ITY			STATE	ZIP
DATE OF BIRTH	AGE SEX		HOME PHONE:				
				STUDE	:NT CELL PHONE_		_
HEALTH GOOD FAIR POOR DOES THE STUDENT HAVE ANY PHYSICAL CONDITION NEEDS THAT WOULD LIMIT HIM/HER IN ANY CAPACIT NO (IF YES, PLEASE DESCRIBE)				CIAL	ALLERGIES YES NO	(IF YES, PLEASE DE	SCRIBE)
II. PARENT / GUARDIAN							
FATHER'S NAME			MOTHER'S NAME				
PHONE (HOME)			PHONE (HOME)				
PHONE (CELL)			PHONE (CELL)				
III. EMERGENCY CONTACT	rs						
The persons listed below have consented to assume responsibility of my child in case of illness or accident until I can be reached.					be reached.		
NAME			NAME				
PHONE (HOME)			PHONE (HOME)				
PHONE (CELL)		PHONE (CELL)					
PHONE (WORK)		PHONI	E (WOR	K)			
SIGNATURE OF PARENT / GUARDIAN						DATE	

After Care Agreement 2022 - 2023



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Morning Care Monthly Rate per Family

One Child - \$70 Two Children - \$75 Three Children - \$80

Morning Care hours are 7:30-8:00 am Monday-Friday

Drop in Rates

\$5 per day for any fraction used.

Monthly Rate per Family

One Child - \$150 Two Children - \$175 Three Children - \$200 \$8.00 per quarter hour per child after 5:30 pm Monday – Thursday, 5:00 pm Friday

Drop In Rates

\$8.00 per hour or fraction thereof per child \$8.00 per quarter hour per child after 5:30 pm Monday -Thursday, 5:00 pm Friday

After Care hours are 3:15-5:30~pm Monday through Thursday and 2:15-5:00~on Friday.

Student (s) Name(s)	 Grade
	Grade
	 orace
	Grade

Children will only be released to the adults listed below. Verification of their identity will be asked.

Name	Phone	Relationship

Parent / Legal Guardian	Date

Acceptable Internet Use Policy 2022 - 2023



024 Academy Dr. Corrales, NM 87048 (505) 897-4805

Signature required on back of this form (Please type or print all information in blue or black ink)

Sandia View Christian School of the Seventh-day Adventist education system is pleased to offer their students access to a computer network for electronic mail and the Internet. To gain access to email and the Internet, both parent and student must sign and return this form to the school.

The Internet is a powerful resource for expanding the education experience of each student. Access to email and the Internet will enable students to explore thousands of libraries, databases and bulletin boards while exchanging messages with Internet users throughout the world. Unfortunately, it is true that some material accessible via the Internet may contain items that are illegal, defamatory, inaccurate or offensive. We believe, however, that the benefits to students in the form of information resources and opportunities for collaboration exceed any disadvantages and therefore, support the school's choosing to make the Internet available to our students. But because ultimately, parents and guardians are responsible for setting and conveying the standards that their children should follow when using media and information sources, we respect each family's right to decide whether or not to apply for access for their student while at SVCS.

Since the network is provided for students to conduct research and communicate with others, access is given to students who agree to act in a considerate and responsible manner. Parental permission is required. <u>Access to our Internet is a privilege-not a right.</u> Access entails responsibility.

Students are responsible for Christian behavior and communication on the school computer network, just as they are anywhere on the school campus. It is presumed that users will comply with school standards and will honor the agreements they have signed. The school takes very seriously the responsibility for appropriate use of the network. School staff will guide students toward resources acceptable within the framework of the general school standards. If a student should access inappropriate material, the school will not be liable and the student will forfeit network privileges at this institution.

Computer storage files will be treated like school lockers. School staff may review files and communication to maintain system integrity and insure that users are using the system responsibly.

Students will adhere to Christian principles and will:

- be responsible and courteous in all communications utilizing technology,
- be responsible with all computer hardware and software,
- keep their passwords to themselves,
- respect the confidentiality of folders, work and files of others,
- learn about and observe copyright laws.

Any activity not in accordance with these general rules may result in a loss of access as well as other disciplinary or legal action.

USER AGREEMENT AND PARENT PERMISSION FORM

Printed Name

Birth Date

Grade

As a user of the school's co	nputer network, I agree to comply with the above stated rules (on the
front) – communicating over	the network in a reliable fashion while honoring all relevant laws and
restrictions.	
Student Signature	Date

Tarent or Legar Gaaraian Signature	
Printed Name	
Street Address	
Telephone	
Telephone	

Student Handbook Signature Page 2022 - 2023



024 Academy Dr. Corrales, NM 87048 (505) 897-4805

(Please type or print all information in blue or black ink)

l,	, have read the student handbook and agree with and recognize the
importance of highly rigorous aca	demics to both myself and to my community and have been given the
opportunity to ask questions co	oncerning information stated within the Student Handbook. I also
recognize my own responsibility	to help make SVCS such a school, and therefore commit myself to do
everything in my power to:	
 Demand the fullest effort from Do my best to demonstrate ac Participate in SVCS's academic Treat all teachers, administrate 	cademic responsibility and meet my deadlines. c and social programs to the best of my ability. cors, visitors, classmates and myself with respect at all times. s or guardians regularly and openly about my progress in school and
Student Signature	Date
<u>Family</u>	
 Actively support SVCS's acade 	mically rigorous program and high behavioral standards.
•	vork regularly, encouraging him/her to produce high quality work.
, ,	ment during homework and study times.
	strive to exhibit SVCS's policies.
Maintain regular communicatParticipate in school activities	ion with teachers and administrators regarding my student's progress.
· ·	es at school punctually and without fail every day, unless disabled or

__Date_____

Parent/Guardian Signature_____

	SANDIA VIEW CHRISTIAN SCHOOL							
						ssion 2022-2023		
		I authorize the SVCS Staff to	prov	ide,	whe	n it is necessary, my student:		
with some of the								
		following no	n-nre	-scrii	ntion	medication:		
		_	-			roved)		
		(- 1-1-			
1.	Naproxen					8.		
2.	Tylenol					9.		
3.	Aspirin					10.		
4.	Ibuprofen							
5.	Advil							
6.								
7.								
Paren	t/Guardian					Date		
						AN SCHOOL		
						ssion 2022-2023		
		rauthorize the SVCS Stair to	prov	nae,	wnei	n it is necessary, my student:		
			with some of the					
		following no	on-pre	escri	ption	medication:		
						roved)		
1.1	Naproxen					8.		
2.1	Tylenol					9.		
3.4	Aspirin					10.		
4.1	buprofen							
5. <i>A</i>	Advil							
6.								
7.								
							_	
Paren	t/Guardian					Date		

Permission for Student Pickup 2022 - 2023

Student (s) Name(s)____



(Please type or print all information in blue or black ink)

Sandia View Christian School requires your consent for your child/children to be picked up from school by anyone other than his/her parents/guardians. This is for the safety of your child/children. No one will be permitted to pick up your child/children if their name is not listed below. All persons must have and show their picture ID. Make sure you list all adults even if you reside in the same household. (parents, grandparents, aunt, uncle, etc.)

		Grade
		Grade
		Grade
_		Grade
y give my consent	t for the following individuals to pick up my cl	hild/children from Sandia View Christian School:
	Name	Relationship
	Parent / Legal Guardian	Date