

024 Academy Dr.
Corrales, NM 87048
(505) 897-4805
www.sandiaview.org

Faith, Character & Knowledge

Registration Checklist 2022-2023



024 Academy Dr. Corrales, NM 87048 (505) 897-4805

Completed	Forms Required	Instructions
	Application	Complete front and back side of form – one form per student
	Reference Form	New students entering grades 3-8 are required to furnish a least 2 references. Complete one form per student
	Schedule Testing	Testing is required of all new students in grades 3-8.
	Records Release	Complete one form per student transferring from another school
	Immunization Records	Submit Immunization Records for each student
	Educational Documents	Provide copies of each student's most recent report card and standardized test results
	Financial Plan	School Registrar will complete the form to be signed by a parent/guardian
	Birth Certificate	New students need to bring their original birth certificate to be copied in the SVCS office
	Medical Info & Release	Complete front and back side one form per student
	Parent Communication	Complete one form per family
	Emergency Card	Complete one card per student
	Photo Release	Complete one form per family
	After School Care	Complete one Registration Form & one Agreement Form per family if service is needed
	Internet Use Policy	Complete front and back side one form per student
	Handbook Signature Page	Complete one form per student
	Over-the-Counter Drug Permission	Complete one form per student
	Permission for Student Pickup	Complete one form per family

Application for Admission 2023 - 2024

Before completing the application form, please read the handbook information carefully. Your signature on this application indicates that you have received and taken responsibility to read and support all terms and conditions of the school handbook.



024 Academy Dr., Corrales, NM 87048 (505) 897-4805

Date of Application				
/				
Applying School Year				
Grade Entering				

I. STUDENT						
LEGAL NAME: LAST FIRST		MIDDLE	MIDDLE		PREFERRED NAME	
PERMANENT ADDRESS: STREET			CITY		STATE	ZIP
	1					
DATE OF BIRTH	AGE	PLACE OF BIRTH (CITY & STATE)	SEX MALE			
			FEMALE	STUDENT (CELL PHONE	
RELIGIOUS DENOMINA	ATION	STUDENT BAPTIZED	IF SDA, WHICH	CHURCH HC	LDS YOUR FAMIL	Y MEMBERSHIP
SDA NONE		YES DATE				
OTHER		□ NO				
		AVE ANY PHYSICAL CONDITION			A SPECIAL NEED T	
		IM/HER IN ANY CAPACITY: , PLEASE DESCRIBE)			EING SUCCESSFUL EASE DESCRIBE)	. AT SVCS:
POOR		·				
II. FAMILY						
FATHER'S NAME			MOTUED'S NAME			
FATHER S NAIVIE			MOTHER'S NAME			
MAILING ADDRESS			MAILING ADDRESS	5		
CITY	STA	TEZIP	CITY		STATE	ZIP
MARITAL STATUS	MARRIED	DIVORCED _ OTHER	MARITAL STATUS	MARRIE	D DIVORCED	OTHER
CUSTODIAL PARENT [CUSTODIAL PARENT			
E-MAIL_		E-MAIL_				
PHONE (HOME)		PHONE (HOME)				
PHONE (CELL)		PHONE (CELL)				
OCCUPATION		OCCUPATION				
EMPLOYER		EMPLOYER				
EMPLOYER PHONE		EMPLOYER PHONE				

III. FINANCIAL		
	_	
PERSON RESPONSIBLE FOR ACCOUNT	IOTHER OTHER (IF OTHER,	, PLEASE STATE THE PERSON RESPONSIBLE)
RESPONSIBLE PERSON'S NAME	PHON	NE
MAILING ADDRESS	CITY	ZIP
I AGREE TO ASSUME FULL FINANCIAL RESPONSIBILITY FOR ABOVE STUDENT DURING HIS/HER ENROLLMENT. I UNDER ACCOUNT IS PAID IN FULL.		
SIGNATURE OF PERSON RESPONSIBLE FOR ACCOU	UNT	DATE
IV. RESPECT		
STUDENT PLEDGE OF RESPECT: I HEREBY AGREE TO RESPECT AND OBEY THE REGULATIONS WILL DO MY BEST TO MAKE POSITIVE CONTRIBUTIONS TO		
SIGNATURE OF STUDENT	-	DATE
PARENT / GUARDIAN PLEDGE OF RESPECT:		
I HAVE READ THE RESPONSES ON THIS APPLICATION AND TO RESPECT AND SUPPORT THE REGULATIONS AND		
ADMINISTRATION AND ENCOURAGE MY CHILD TO DO SO.		
STUDENT, AND TO PAY BILLS PROMPTLY OR MY CHILD'S ED	DUCATION MAY BE DISRUPTED).
SIGNATURE OF PARENT / GUARDIAN		DATE
V. CONSENT		
I UNDERSTAND THAT THIS FORM MAY BE VIEWED BY SCHO	OOL, TEACHERS AND STAFF	
SIGNATURE OF PARENT / GUARDIAN		DATE

New Students Entering Grades 3-8 are required to furnish a minimum of two references. One reference should be from a former teacher or school administrator; the other from a pastor or non-family member. (See Student Reference Form)

Testing is required for all new students submitting an application for Grades 2-8.

Student Reference Form 2023 - 2024



024 Academy Dr. Corrales, NM 87048 (505) 897-4805

(Please type or print all information in blue or black ink)

Student Name	Grade
Staucht Hanne	Giauc

An application has been submitted to Sandia View Christian School for the above named student. To assist us in providing the best educational placement for the student, it would be very helpful to have the from not completed by a family member. Please return this form to the address above as soon as possible. Thank you for your assistance. Your response will, of course, be held in the strictest confidence. It will not be available for student review.

Please give the applicant a rating of 1-12 on each of the characteristics below. Place rating number in the extreme right column. If you are unable to make a judgment, place a "?" in the rating column.

CHARACTERISTICS	1 2 3	4 5 6	7 8 9	10 11 12	SCORE
Health	Weak, often incapacitated	Low vitality	Good, average health	Vigorous health	
Personal Appearance	Undesirable	Careless	Neat, clean	Well-groomed	
Influence Upon Others	Detrimental	Passive	sive Helpful		
Integrity	Frequently dishonest; steals and/or cheats	Questionable at times	Basically honest	Consistently trustworthy & honest	
Friendships	Chooses friends of detrimental influence	Careless in choices of friends	Usually careful in choice of friends	Chooses friends with high standards	
Social Relationships	Disliked	Small circle of friends	Generally well liked	Exceptionally well liked	
Judgment	Judgment Poor sense of values Jumps to conclusions		Uses good common sense	Uses very good judgment	
Reliability, Trustworthiness	Often irresponsible	Must be supervised	Dependable	Conscientious and reliable	
Industry	Lazy	"Gets by"	Works well	Ambitious	
Cooperation	Self-centered	Cooperates at times	Cooperative	Always tries to please	
Emotional Stability	Tense, excitable, loses control	Occasionally too emotional, moody	Fairly well-balanced	Self-controlled, serene, happy	
Spiritual Interest	Negative	Passive	Participates	Active, leader	
Intellectual Ability	Below average	Average	Above average	Superior	

(Continued on other side)

How long have you known the student?	In what	relationship?
To your knowledge, has the applicant used any of t	the following	Alcohol Tobacco Illegal Drugs
Please note any disciplinary action, censure, susp has experienced. (use separate page if needed)	pension, expulsio	on, arrest or probation which the applicant
Other comments (use separate page if needed)		
Name of Person Completing the Form (please print)_		
Signature		_Date
Address		
City	State	Zip
Home Phone	Cell Phone _	

Records Release Form 2023 - 2024



024 Academy Dr. Corrales, NM 87048 (505) 897-4805

То			Date
	School Name		
Sr	chool Address		-
Ju	Hoor Address		
City	State	Zip	-
Child's Name		Grade	DOB
Child's Name		Grade	DOB
Child's Name		Grade	DOB
The above student(s) has/have e	nrolled in our school. Ple	ease send the en	tire academic records.
Please forward all records to:	Sandia View Christia	n School	
	024 Academy Drive		
	Corrales, NM 87048 Office (505) 897-480		
	Fax (505) 899-5867	5	
		uithdrawal grade	es earned to that point
If student(s) left during a grading	period, please indicate v	vitilui awai gi aut	es carried to that point.

Medical Information and Release 2023 - 2024



024 Academy Dr., Corrales, NM 87048 (505) 897-4805

STUDENT INFORMATION						
STUDENT NAME						
PERMANENT ADDRESS: STREET			CITY	STATE	ZIP	
DATE OF BIRTH	AGE					
//						
FATHER/GUARDIAN		МОТ	THER/GUARDIAN			
PHONE (HOME)		РНО	NE (HOME)			
PHONE (CELL)		РНО	NE (CELL)			
PHONE (WORK)		PHONE (WORK)				
STUDENT'S MEDICAL INFORM	IATION					
DOCTOR'S NAME		DENTIST'S NAME				
PHONE (OFFICE)		PHONE (OFFICE)				
PHONE (CELL)		PHONE (CELL)				
HOSPITAL PREFERENCE						
MEDICAL / HEALTH INSURANCE CO.	ID) #	GRO	UP#		
DENTAL INSURANCE CO.		ID# GROUP#				
ALLERGIES TO SUBSTANCES OR MEDICATION	 Ons					
LIST ANY MEDICATIONS TAKEN ON A REGULAR BASIS						
MEDICAL HISTORY						

PARENT/GUARDIAN CONSENT	
The persons listed below have consented to assume responsibility	ty of my child in case of illness or accident until I can be reached.
NAME	NAME
PHONE (HOME)	PHONE (HOME)
PHONE (CELL)	PHONE (CELL)
PHONE (WORK)	PHONE (WORK)
for consent, the parents/guardians hereby consent to the rend	quired and neither parent nor the family physician can be reached ering of such emergency medical service for the above named lementary or the medical personnel rendering the service. This
SIGNATURE OF PARENT / GUARDIAN	DATE

Parent Communication Information 2023 - 2024



024 Academy Dr. - Corrales, NM 87048 - (505) 897-4805

Parent Communication	
Student's Name	Grade
Student's Name	
Student's Name	Grade
Staying informed with what is going on at school is a big part of your child's su and activities that are happening at SVCS as well as communicating with you we would like to cut down on postage and paper and communicate with you viapply regarding how you wish for SVCS to communicate with you.	on a regular basis. Being environmentally conscience,
Notes sent home with student(s)	
Phone Calls When What Phone Nur	mber
Email Email address (s)	
Other	
SVCS Telephone Directory Information	
The following information will be printed in the SVE Directory, please only list in	nformation you would like included in the directory.
Student's name and grade as listed above.	
Parents' names	
Street address	
Mailing address if different	
City	_Zip code
Home Phone	
Mother's Work Phone	Cell Phone
Father's Work Phone	_Cell Phone
If no, what information do you want listed?	_
Parent / Legal Guardian	Date

Sandia View Christian School Emergency Card

Name of Child		Date of Birt	h	
Home Address				
	Street Address	Apt.#	City	Zip Code
Mother's Name		Οςςι	ipation	
Home #	Work #		Cell #	
Father's Name		Осси	ipation	
Home #	Work #		Cell #	
Names of 2 people that c	an be called in case of	emergency l	if parents canno	t be reached.
Name		Phor	ne #	
Name		Phor	ne #	
Doctor to be notified		Phor	ne #	
If emergency treatment i consent for the above na				
Parent Signature			Date	

Photo/Video/Website Release Form 2023 - 2024



(Please type or print all information in blue or black ink)

Sandia View Christian School (SVCS) makes an effort to promote the positive activities, honors and work of our students in our internal celebrations as well as in our community marketing efforts. We do this using a variety of media formats and publications, including but not limited to brochures, postcards, displays, website and slide shows. An essential component of each of these formats and publications is images of our students. Images have tremendous power to engage online users and readers. Publicizing a student's work will encourage our students to strive for excellence in his or her schoolwork as well as provide a glimpse of the educational experience at SVCS. During the course of the school year, there will be times when pictures or videos of your child may be taken that support their education, promote community service or encourage positive behavior. These photos and/or videos include but are not limited to field trips, sporting events, special programs and events, along with normal classroom routines.

I understand that any picture or video of a student posted to the website whether individual, group or team will not include personal information. Some of the pictures or videos may be action or candid shots taken during participation in an event while other pictures or videos may be staged for specific purposes. Group shots such as class or team pictures posted to the website may be identified by team or class name, but no individual names will be included. In some cases, the initials of a student might be included in such media so that members of the SVCS family might celebrate the accomplishments of the student's work. I have been informed that with my permission below, an image of and the work of my child may be used in the various media publications of Sandia View Christian School. I understand the conditions under which images and students' work may be used.

	Yes - I hereby consent to authorize SVCS permission to use my child's photo, video or class work/art for the purposes mentioned above. I understand and agree that SVCS may use these photos, videos and class work/art in subsequent school years unless I revoke this authorization in writing to SVCS.
	No - I withhold permission for SVCS to use my child's photo, video or class work/art for any SVCS media as mentioned above.
Stu	dent Name (please print)
Stu	dent Name (please print)
Stu	dent Name (please print)
Par	ent/Guardian Printed Name
Par	ent/Guardian Signature

After Care Registration 2023 - 2024



Date of Application				
Applying School Year				
Grade Entering				

I. STUDENT							
			MIDDLE	DDEFENDED NAME			<u> </u>
LEGAL NAME: LAST FIRST M			IVIIDDLE	MIDDLE PREFERRED NAME			IE.
PERMANENT ADDRESS: STREET			CITY			STATE	ZIP
DATE OF BIRTH	AGE	SEX	<u> </u>				
		MALE		HOME PHONE:			
			LE	STUDE	ENT CELL PHONE		
LIEALTH DOES THE STUDENT HAN	VE ANY DUVEL	AL CONDIT	ION OD CDE	CIAI	ALLEDGIES		
HEALTH DOES THE STUDENT HAY GOOD NEEDS THAT WOULD LIF				CIAL	ALLERGIES YES NO	(IF YES, PLEASE D	ESCRIBE)
FAIR YES NO (IF YES,						(20) . 22/ 102 2	
POOR							
II DADENIT / CHARDIANI							
II. PARENT / GUARDIAN							
FATHER'S NAME			_ MOTH	IER'S NA	AME		
			DUON	PHONE (HOME)			
PHONE (HOME)			PHON	E (HOIVI	L)		
PHONE (CELL)		PHON	E (CELL)	·			
III. EMERGENCY CONTACT	III. EMERGENCY CONTACTS						
The persons listed below have cons	ented to assun	ne responsi	bility of my	child in	case of illness or	accident until I ca	n be reached.
NAME		_ NAME					
PHONE (HOME)			PHON	Е (НОМ	E)		
PHONE (CELL)		PHON	PHONE (CELL)				
- THORE (CELLY		_					
PHONE (WORK)		_ PHON	E (WOR	K)			
SIGNA	TURE OF PARENT	/ GUARDIAN				DAT	
Sidiv		, 50				DAI	_

After Care Agreement 2023 - 2024



024 Academy Dr. Corrales, NM 87048 (505) 897-4805

Morning Care Monthly Rate per Family

One Child - \$70 Two Children - \$75 Three Children - \$80

Morning Care hours are 7:30-8:00 am Monday-Friday

Drop in Rates

\$5 per day for any fraction used.

After Care Monthly Rate per Family

One Child - \$150
Two Children - \$175
Three Children - \$200
\$8.00 per quarter hour per child after 5:30 pm Monday – Thursday,
5:00 pm Friday

Drop In Rates

\$8.00 per hour or fraction thereof per child \$8.00 per quarter hour per child after 5:30 pm Monday -Thursday, 5:00 pm Friday

After Care hours are 3:15-5:30~pm Monday through Thursday and 2:15-5:00~on Friday.

Student (s) Name(s)	Grade
	Grade
	Grade

Children will only be released to the adults listed below. Verification of their identity will be asked.

Name	Phone	Relationship

Parent / Legal Guardian	Date

Acceptable Internet Use Policy 2023 - 2024



024 Academy Dr. Corrales, NM 87048 (505) 897-4805

Signature required on back of this form (Please type or print all information in blue or black ink)

Sandia View Christian School of the Seventh-day Adventist education system is pleased to offer their students access to a computer network for electronic mail and the Internet. To gain access to email and the Internet, both parent and student must sign and return this form to the school.

The Internet is a powerful resource for expanding the education experience of each student. Access to email and the Internet will enable students to explore thousands of libraries, databases and bulletin boards while exchanging messages with Internet users throughout the world. Unfortunately, it is true that some material accessible via the Internet may contain items that are illegal, defamatory, inaccurate or offensive. We believe, however, that the benefits to students in the form of information resources and opportunities for collaboration exceed any disadvantages and therefore, support the school's choosing to make the Internet available to our students. But because ultimately, parents and guardians are responsible for setting and conveying the standards that their children should follow when using media and information sources, we respect each family's right to decide whether or not to apply for access for their student while at SVCS.

Since the network is provided for students to conduct research and communicate with others, access is given to students who agree to act in a considerate and responsible manner. Parental permission is required. <u>Access to our Internet is a privilege-not a right.</u> Access entails responsibility.

Students are responsible for Christian behavior and communication on the school computer network, just as they are anywhere on the school campus. It is presumed that users will comply with school standards and will honor the agreements they have signed. The school takes very seriously the responsibility for appropriate use of the network. School staff will guide students toward resources acceptable within the framework of the general school standards. If a student should access inappropriate material, the school will not be liable and the student will forfeit network privileges at this institution.

Computer storage files will be treated like school lockers. School staff may review files and communication to maintain system integrity and insure that users are using the system responsibly.

Students will adhere to Christian principles and will:

- be responsible and courteous in all communications utilizing technology,
- be responsible with all computer hardware and software,
- keep their passwords to themselves,
- respect the confidentiality of folders, work and files of others,
- learn about and observe copyright laws.

Any activity not in accordance with these general rules may result in a loss of access as well as other disciplinary or legal action.

USER AGREEMENT AND PARENT PERMISSION FORM

Telephone

As a user of the school's computer network, I agree to comply with the above stated rules (on the front) – communicating over the network in a reliable fashion while honoring all relevant laws and restrictions.

Student Signature	Date
Printed Name	
Birth Date	
Grade	
daughter or legal charge to access network Internet. I understand the individuals and behavior. I understand that some materials	udent signing above, I grant permission for my son, ed computer services such as electronic mail and the families may be held liable for any inappropriates on the Internet may be objectionable, but I accept dance of Internet use-setting and conveying standards g or exploring information and media.
Parent or Legal Guardian Signature	Date
Printed Name	
Street Address	

Student Handbook Signature Page 2023 - 2024



024 Academy Dr. Corrales, NM 87048 (505) 897-4805

(Please type or print all information in blue or black ink)

I,
opportunity to ask questions concerning information stated within the Student Handbook. I also recognize my own responsibility to help make SVCS such a school, and therefore commit myself to do everything in my power to: Student Actively support SVCS's academically rigorous program and high behavioral standards. Demand the fullest effort from myself and my classmates. Do my best to demonstrate academic responsibility and meet my deadlines. Participate in SVCS's academic and social programs to the best of my ability. Treat all teachers, administrators, visitors, classmates and myself with respect at all times. Communicate with my parents or guardians regularly and openly about my progress in school and share my work and assignments with them.
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 Student Actively support SVCS's academically rigorous program and high behavioral standards. Demand the fullest effort from myself and my classmates. Do my best to demonstrate academic responsibility and meet my deadlines. Participate in SVCS's academic and social programs to the best of my ability. Treat all teachers, administrators, visitors, classmates and myself with respect at all times. Communicate with my parents or guardians regularly and openly about my progress in school and share my work and assignments with them.
 Actively support SVCS's academically rigorous program and high behavioral standards. Demand the fullest effort from myself and my classmates. Do my best to demonstrate academic responsibility and meet my deadlines. Participate in SVCS's academic and social programs to the best of my ability. Treat all teachers, administrators, visitors, classmates and myself with respect at all times. Communicate with my parents or guardians regularly and openly about my progress in school and share my work and assignments with them.
Student Signature Date
 Family Actively support SVCS's academically rigorous program and high behavioral standards. Monitor my student's schoolwork regularly, encouraging him/her to produce high quality work. Maintain a supportive environment during homework and study times. Support my student in her/his strive to exhibit SVCS's policies. Maintain regular communication with teachers and administrators regarding my student's progress.
 Participate in school activities whenever possible.

Parent/Guardian Signature_____

		SAND	IA VIEW CHRIST	IAN SCHOOL	
Over-the-Counter Drug Permission 2022-2023 I authorize the SVCS Staff to provide, when it is necessary, my student:					
					t:
				with some of the	ے
		followir	ng non-prescription		_
			Please check all a		
		,	,	,	
1.	Naproxen			8.	
2.	Tylenol			9.	
3.	Aspirin			10.	
4.	Ibuprofen				
5.	Advil				
6.					
7.					
Paren	t/Guardian			Date	
		SAND	IA VIEW CHRIST	IAN SCHOOL	
		Over-the-	Counter Drug Pern	nission 2022-2023	
		I authorize the SVCS Sta	iff to provide, wh	en it is necessary, my studer	t:
				216	
		followin	ng non-prescription	with some of the	2
			Please check all a _l		
		(1	rease effect all ap	ρριονέα	
1.1	Naproxen			8.	
	ylenol -			9.	
	Aspirin			10.	
4.1	buprofen				
5. <i>A</i>	Advil				
6.					
7.					
Paren	t/Guardian			Date	

Permission for Student Pickup 2023 - 2024

Student (s) Name(s)__



(Please type or print all information in blue or black ink)

Sandia View Christian School requires your consent for your child/children to be picked up from school by anyone other than his/her parents/guardians. This is for the safety of your child/children. No one will be permitted to pick up your child/children if their name is not listed below. All persons must have and show their picture ID. Make sure you list all adults even if you reside in the same household. (parents, grandparents, aunt, uncle, etc.)

Grade

	Grade
	Grade
	Grade
	Grade
reby give my consent for the following individuals to pick up my ch	nild/children from Sandia View Christian School:
Name	Relationship
Parent / Legal Guardian	Date