



Sandia View Christian School

024 Academy Dr.
Corrales, NM 87048
(505) 897-4805
www.sandiaview.org

Faith, Character & Knowledge

Registration Checklist



024 Academy Dr. Corrales, NM 87048

(505) 897-4805

(Please type or print all information in blue or black ink)

Completed	Forms Required	Instructions
<input type="checkbox"/>	Application	Complete front and back side of form – one form per student
<input type="checkbox"/>	Immunization Records	Submit Immunization Records for each student
<input type="checkbox"/>	Financial Plan	School Registrar will complete the form to be signed by a parent/guardian
<input type="checkbox"/>	Medical Info & Release	Complete front and back side one form per student
<input type="checkbox"/>	Parent Communication	Complete one form per family
<input type="checkbox"/>	Emergency Card	Complete one card per student
<input type="checkbox"/>	Photo Release	Complete one form per family
<input type="checkbox"/>	After School Care	Complete one Registration Form & one Agreement Form per family if service is needed
<input type="checkbox"/>	Internet Use Policy	Complete front and back side one form per student
<input type="checkbox"/>	Handbook Signature Page	Complete one form per student
<input type="checkbox"/>	Over-the-Counter Drug Permission	Complete one form per student
<input type="checkbox"/>	Permission for Student Pickup	Complete one form per family

Application for Admission 2024-2025

Before completing the application form, please read the handbook information carefully. Your signature on this application indicates that you have received and taken responsibility to read and support all terms and conditions of the school handbook.



**Sandia View
Christian School**
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(Please type or print all information in blue or black ink)

Date of Application

____/____/____
Applying School Year

Grade Entering

I. STUDENT

LEGAL NAME: LAST		FIRST	MIDDLE	PREFERRED NAME	
PERMANENT ADDRESS: STREET			CITY	STATE	ZIP
DATE OF BIRTH	AGE	PLACE OF BIRTH (CITY & STATE)	SEX <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	HOME PHONE _____ STUDENT CELL PHONE _____	
RELIGIOUS DENOMINATION <input type="checkbox"/> SDA <input type="checkbox"/> NONE <input type="checkbox"/> OTHER _____		STUDENT BAPTIZED <input type="checkbox"/> YES DATE _____ <input type="checkbox"/> NO		IF SDA, WHICH CHURCH HOLDS YOUR FAMILY MEMBERSHIP _____	
HEALTH <input type="checkbox"/> GOOD <input type="checkbox"/> FAIR <input type="checkbox"/> POOR	DOES THE STUDENT HAVE ANY PHYSICAL CONDITION THAT WOULD LIMIT HIM/HER IN ANY CAPACITY: <input type="checkbox"/> YES <input type="checkbox"/> NO (IF YES, PLEASE DESCRIBE) _____		DOES THE STUDENT HAVE A SPECIAL NEED THAT WOULD HINDER HIM/HER FROM BEING SUCCESSFUL AT SVCS: <input type="checkbox"/> YES <input type="checkbox"/> NO (IF YES, PLEASE DESCRIBE) _____		

II. FAMILY

FATHER'S NAME _____		MOTHER'S NAME _____	
MAILING ADDRESS _____		MAILING ADDRESS _____	
CITY _____ STATE _____ ZIP _____		CITY _____ STATE _____ ZIP _____	
MARITAL STATUS <input type="checkbox"/> MARRIED <input type="checkbox"/> DIVORCED <input type="checkbox"/> OTHER		MARITAL STATUS <input type="checkbox"/> MARRIED <input type="checkbox"/> DIVORCED <input type="checkbox"/> OTHER	
CUSTODIAL PARENT <input type="checkbox"/>		CUSTODIAL PARENT <input type="checkbox"/>	
E-MAIL _____		E-MAIL _____	
PHONE (HOME) _____		PHONE (HOME) _____	
PHONE (CELL) _____		PHONE (CELL) _____	
OCCUPATION _____		OCCUPATION _____	
EMPLOYER _____		EMPLOYER _____	
EMPLOYER PHONE _____		EMPLOYER PHONE _____	

(Continued on other side)

III. FINANCIAL

PERSON RESPONSIBLE FOR ACCOUNT FATHER MOTHER OTHER (IF OTHER, PLEASE STATE THE PERSON RESPONSIBLE)

RESPONSIBLE PERSON'S NAME _____ PHONE _____

MAILING ADDRESS _____ CITY _____ ZIP _____

I AGREE TO ASSUME FULL FINANCIAL RESPONSIBILITY FOR EDUCATIONAL EXPENSES AT SANDIA VIEW CHRISTIAN SCHOOL FOR THE ABOVE STUDENT DURING HIS/HER ENROLLMENT. I UNDERSTAND THAT A TRANSCRIPT/DIPLOMA WILL BE RELEASED WHEN THE ACCOUNT IS PAID IN FULL.

SIGNATURE OF PERSON RESPONSIBLE FOR ACCOUNT

DATE

IV. RESPECT

STUDENT PLEDGE OF RESPECT:

I HEREBY AGREE TO RESPECT AND OBEY THE REGULATIONS AND UPHOLD THE STANDARDS OF SANDIA VIEW CHRISTIAN SCHOOL. I WILL DO MY BEST TO MAKE POSITIVE CONTRIBUTIONS TO THE TOTAL SCHOOL PROGRAM.

SIGNATURE OF STUDENT

DATE

PARENT / GUARDIAN PLEDGE OF RESPECT:

I HAVE READ THE RESPONSES ON THIS APPLICATION AND FIND THAT THEY ARE CORRECT TO THE BEST OF MY KNOWLEDGE. I AGREE TO RESPECT AND SUPPORT THE REGULATIONS AND POLICIES OF THE SCHOOL AS PUBLISHED OR AMMENDED BY THE ADMINISTRATION AND ENCOURAGE MY CHILD TO DO SO. I FURTHER PLEDGE TO ASSUME THE FINANCIAL RESPONSIBILITY FOR THE STUDENT, AND TO PAY BILLS PROMPTLY OR MY CHILD'S EDUCATION MAY BE DISRUPTED.

SIGNATURE OF PARENT / GUARDIAN

DATE

V. CONSENT

I UNDERSTAND THAT THIS FORM MAY BE VIEWED BY SCHOOL, TEACHERS AND STAFF

SIGNATURE OF PARENT / GUARDIAN

DATE

New Students Entering Grades 3-8 are required to furnish a minimum of two references. One reference should be from a former teacher or school administrator; the other from a pastor or non-family member. (See Student Reference Form)

Testing is required for all new students submitting an application for Grades 2

Medical Information and Release 2024 - 2025



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(Please type or print all information in blue or black ink)

STUDENT INFORMATION			
STUDENT NAME _____			
PERMANENT ADDRESS: STREET _____		CITY _____	STATE _____ ZIP _____
DATE OF BIRTH _____ / _____ / _____	AGE _____		
FATHER/GUARDIAN _____		MOTHER/GUARDIAN _____	
PHONE (HOME) _____		PHONE (HOME) _____	
PHONE (CELL) _____		PHONE (CELL) _____	
PHONE (WORK) _____		PHONE (WORK) _____	
STUDENT'S MEDICAL INFORMATION			
DOCTOR'S NAME _____		DENTIST'S NAME _____	
PHONE (OFFICE) _____		PHONE (OFFICE) _____	
PHONE (CELL) _____		PHONE (CELL) _____	
HOSPITAL PREFERENCE _____			
MEDICAL / HEALTH INSURANCE CO. _____		ID # _____	GROUP # _____
DENTAL INSURANCE CO. _____		ID # _____	GROUP # _____
ALLERGIES TO SUBSTANCES OR MEDICATIONS _____			
LIST ANY MEDICATIONS TAKEN ON A REGULAR BASIS _____			
MEDICAL HISTORY _____			

Continued on other side

PARENT/GUARDIAN CONSENT

The persons listed below have consented to assume responsibility of my child in case of illness or accident until I can be reached.

NAME _____

PHONE (HOME) _____

PHONE (CELL) _____

PHONE (WORK) _____

NAME _____

PHONE (HOME) _____

PHONE (CELL) _____

PHONE (WORK) _____

If emergency services involving medical action or treatment are required and neither parent nor the family physician can be reached for consent, the parents/guardians hereby consent to the rendering of such emergency medical service for the above named student as shall be necessary in the opinion of Sandia View Elementary or the medical personnel rendering the service. This authorization is given pursuant to the local state Civil Code.

SIGNATURE OF PARENT / GUARDIAN

DATE

Parent Communication Information 2024 - 2025



024 Academy Dr. - Corrales, NM 87048 - (505) 897-4805

(Please type or print all information in blue or black ink)

Parent Communication

Student's Name _____ Grade _____

Student's Name _____ Grade _____

Student's Name _____ Grade _____

Staying informed with what is going on at school is a big part of your child's success. We want to keep you informed on the events and activities that are happening at SVCS as well as communicating with you on a regular basis. Being environmentally conscience, we would like to cut down on postage and paper and communicate with you via email as much as possible. Please check all that apply regarding how you wish for SVCS to communicate with you.

- Notes sent home with student(s)
- Phone Calls When _____ What Phone Number _____
- Email Email address (s) _____
- Other _____

SVCS Telephone Directory Information

The following information will be printed in the SVE Directory, please only list information you would like included in the directory.

- Student's name and grade as listed above.
- Parents' names _____
- Street address _____
- Mailing address if different _____
- City _____ Zip code _____
- Home Phone _____
- Mother's Work Phone _____ Cell Phone _____
- Father's Work Phone _____ Cell Phone _____

If no, what information do you want listed? _____

Parent / Legal Guardian

Date

Sandia View Christian School Emergency Card

Name of Child _____ Date of Birth _____

Home Address _____
Street Address Apt. # City Zip Code

Mother's Name _____ Occupation _____

Home # _____ Work # _____ Cell # _____

Father's Name _____ Occupation _____

Home # _____ Work # _____ Cell # _____

Names of 2 people that can be called in case of emergency if parents cannot be reached.

Name _____ Phone # _____

Name _____ Phone # _____

Doctor to be notified _____ Phone # _____

If emergency treatment is required and parents cannot be reached immediately, I give consent for the above named child to receive treatment necessary to prolong his/her life.

Parent Signature _____ Date _____

Photo/Video/Website Release Form 2024 - 2025



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(Please type or print all information in blue or black ink)

Sandia View Christian School (SVCS) makes an effort to promote the positive activities, honors and work of our students in our internal celebrations as well as in our community marketing efforts. We do this using a variety of media formats and publications, including but not limited to brochures, postcards, displays, website and slide shows. An essential component of each of these formats and publications is images of our students. Images have tremendous power to engage online users and readers. Publicizing a student's work will encourage our students to strive for excellence in his or her schoolwork as well as provide a glimpse of the educational experience at SVCS. During the course of the school year, there will be times when pictures or videos of your child may be taken that support their education, promote community service or encourage positive behavior. These photos and/or videos include but are not limited to field trips, sporting events, special programs and events, along with normal classroom routines.

I understand that any picture or video of a student posted to the website whether individual, group or team will not include personal information. Some of the pictures or videos may be action or candid shots taken during participation in an event while other pictures or videos may be staged for specific purposes. Group shots such as class or team pictures posted to the website may be identified by team or class name, but no individual names will be included. In some cases, the initials of a student might be included in such media so that members of the SVCS family might celebrate the accomplishments of the student's work. I have been informed that with my permission below, an image of and the work of my child may be used in the various media publications of Sandia View Christian School. I understand the conditions under which images and students' work may be used.

Yes - I hereby consent to authorize SVCS permission to use my child's photo, video or class work/art for the purposes mentioned above. I understand and agree that SVCS may use these photos, videos and class work/art in subsequent school years unless I revoke this authorization in writing to SVCS.

No - I withhold permission for SVCS to use my child's photo, video or class work/art for any SVCS media as mentioned above.

Student Name *(please print)* _____

Student Name *(please print)* _____

Student Name *(please print)* _____

Parent/Guardian Printed Name _____

Parent/Guardian Signature _____ Date _____

After Care Registration 2024 - 2025



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Date of Application

____/____/____
Applying School Year

Grade Entering

I. STUDENT

LEGAL NAME: LAST		FIRST	MIDDLE	PREFERRED NAME	
PERMANENT ADDRESS: STREET			CITY	STATE	ZIP
DATE OF BIRTH	AGE	SEX <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	HOME PHONE: _____ STUDENT CELL PHONE _____		
HEALTH <input type="checkbox"/> GOOD <input type="checkbox"/> FAIR <input type="checkbox"/> POOR	DOES THE STUDENT HAVE ANY PHYSICAL CONDITION OR SPECIAL NEEDS THAT WOULD LIMIT HIM/HER IN ANY CAPACITY: <input type="checkbox"/> YES <input type="checkbox"/> NO (IF YES, PLEASE DESCRIBE) _____		ALLERGIES <input type="checkbox"/> YES <input type="checkbox"/> NO (IF YES, PLEASE DESCRIBE) _____		

II. PARENT / GUARDIAN

FATHER'S NAME _____	MOTHER'S NAME _____
PHONE (HOME) _____	PHONE (HOME) _____
PHONE (CELL) _____	PHONE (CELL) _____

III. EMERGENCY CONTACTS

The persons listed below have consented to assume responsibility of my child in case of illness or accident until I can be reached.

NAME _____	NAME _____
PHONE (HOME) _____	PHONE (HOME) _____
PHONE (CELL) _____	PHONE (CELL) _____
PHONE (WORK) _____	PHONE (WORK) _____

SIGNATURE OF PARENT / GUARDIAN

DATE

After Care Agreement 2024 - 2025



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Morning Care Monthly Rate per Family

- One Child - \$70
- Two Children - \$75
- Three Children - \$80

Morning Care hours are 7:30-8:00 am Monday-Friday

Drop in Rates

\$5 per day for any fraction used.

After Care Monthly Rate per Family

- One Child - \$150
- Two Children - \$175
- Three Children - \$200
- \$8.00 per quarter hour per child after 5:30 pm Monday – Thursday, 5:00 pm Friday

Drop In Rates

\$8.00 per hour or fraction thereof per child
\$8.00 per quarter hour per child after 5:30 pm
Monday -Thursday, 5:00 pm Friday

After Care hours are 3:30 – 5:30 pm Monday through Thursday and 12:15 - 5:00 on Friday.

Student (s) Name(s) _____ Grade _____
_____ Grade _____
_____ Grade _____

Children will only be released to the adults listed below. Verification of their identity will be asked.

Name	Phone	Relationship

Acceptable Internet Use Policy 2024 - 2025



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Signature required on back of this form
(Please type or print all information in blue or black ink)

Sandia View Christian School of the Seventh-day Adventist education system is please to offer their students access to a computer network for electronic mail and the Internet. To gain access to email and the Internet, both parent and student must sign and return this form to the school.

The Internet is a powerful resource for expanding the education experience of each student. Access to email and the Internet will enable students to explore thousands of libraries, databases and bulletin boards while exchanging messages with Internet users throughout the world. Unfortunately, it is true that some material accessible via the Internet may contain items that are illegal, defamatory, inaccurate or offensive. We believe, however, that the benefits to students in the form of information resources and opportunities for collaboration exceed any disadvantages and therefore, support the school's choosing to make the Internet available to our students. But because ultimately, parents and guardians are responsible for setting and conveying the standards that their children should follow when using media and information sources, we respect each family's right to decide whether or not to apply for access for their student while at SVCS.

Since the network is provided for students to conduct research and communicate with others, access is given to students who agree to act in a considerate and responsible manner. Parental permission is required. **Access to our Internet is a privilege-not a right.** Access entails responsibility.

Students are responsible for Christian behavior and communication on the school computer network, just as they are anywhere on the school campus. It is presumed that users will comply with school standards and will honor the agreements they have signed. The school takes very seriously the responsibility for appropriate use of the network. School staff will guide students toward resources acceptable within the framework of the general school standards. If a student should access inappropriate material, the school will not be liable and the student will forfeit network privileges at this institution.

Computer storage files will be treated like school lockers. School staff may review files and communication to maintain system integrity and insure that users are using the system responsibly.

Students will adhere to Christian principles and will:

- be responsible and courteous in all communications utilizing technology,
- be responsible with all computer hardware and software,
- keep their passwords to themselves,
- respect the confidentiality of folders, work and files of others,
- learn about and observe copyright laws.

Any activity not in accordance with these general rules may result in a loss of access as well as other disciplinary or legal action.

USER AGREEMENT AND PARENT PERMISSION FORM

As a user of the school's computer network, I agree to comply with the above stated rules (on the front) – communicating over the network in a reliable fashion while honoring all relevant laws and restrictions.

Student Signature _____ Date _____

Printed Name _____

Birth Date _____

Grade _____

As the parent or legal guardian of the student signing above, I grant permission for my son, daughter or legal charge to access networked computer services such as electronic mail and the Internet. I understand the individuals and families may be held liable for any inappropriate behavior. I understand that some materials on the Internet may be objectionable, but I accept responsibility to work with the school in guidance of Internet use-setting and conveying standards for my child to follow when selecting, sharing or exploring information and media.

Parent or Legal Guardian Signature _____ Date _____

Printed Name _____

Street Address _____

Telephone _____

Student Handbook Signature Page 2024 - 2025



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(Please type or print all information in blue or black ink)

I, _____, have read the student handbook and agree with and recognize the importance of highly rigorous academics to both myself and to my community and have been given the opportunity to ask questions concerning information stated within the Student Handbook. I also recognize my own responsibility to help make SVCS such a school, and therefore commit myself to do everything in my power to:

Student

- Actively support SVCS’s academically rigorous program and high behavioral standards.
- Demand the fullest effort from myself and my classmates.
- Do my best to demonstrate academic responsibility and meet my deadlines.
- Participate in SVCS’s academic and social programs to the best of my ability.
- Treat all teachers, administrators, visitors, classmates and myself with respect at all times.
- Communicate with my parents or guardians regularly and openly about my progress in school and share my work and assignments with them.

Student Signature _____ Date _____

Family

- Actively support SVCS’s academically rigorous program and high behavioral standards.
- Monitor my student’s schoolwork regularly, encouraging him/her to produce high quality work.
- Maintain a supportive environment during homework and study times.
- Support my student in her/his strive to exhibit SVCS’s policies.
- Maintain regular communication with teachers and administrators regarding my student’s progress.
- Participate in school activities whenever possible.
- Ensure that my student arrives at school punctually and without fail every day, unless disabled or sick.

Parent/Guardian Signature _____ Date _____

SANDIA VIEW CHRISTIAN SCHOOL

Over-the-Counter Drug Permission 2024-2025

I authorize the SVCS Staff to provide, when it is necessary, my student:

_____ with some of the
following non-prescription medication:
(Please check all approved)

1. Naproxen	<input type="checkbox"/>	<input type="checkbox"/>	8.	<input type="checkbox"/>	<input type="checkbox"/>
2. Tylenol	<input type="checkbox"/>	<input type="checkbox"/>	9.	<input type="checkbox"/>	<input type="checkbox"/>
3. Aspirin	<input type="checkbox"/>	<input type="checkbox"/>	10.	<input type="checkbox"/>	<input type="checkbox"/>
4. Ibuprofen	<input type="checkbox"/>	<input type="checkbox"/>			
5. Advil	<input type="checkbox"/>	<input type="checkbox"/>			
6.	<input type="checkbox"/>	<input type="checkbox"/>			
7.	<input type="checkbox"/>	<input type="checkbox"/>			
_____			_____		
Parent/Guardian			Date		

Permission for Student Pickup 2024 - 2025



**Sandia View
Christian School**

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(Please type or print all information in blue or black ink)

Sandia View Christian School requires your consent for your child/children to be picked up from school by anyone other than his/her parents/guardians. This is for the safety of your child/children. No one will be permitted to pick up your child/children if their name is not listed below. All persons must have and show their picture ID. Make sure you list all adults even if you reside in the same household. (parents, grandparents, aunt, uncle, etc.)

Student (s) Name(s) _____ Grade _____

_____ Grade _____

_____ Grade _____

_____ Grade _____

_____ Grade _____

I hereby give my consent for the following individuals to pick up my child/children from Sandia View Christian School:

Name	Relationship

_____ Parent / Legal Guardian _____ Date _____